



BUDGET CONTROL MODULE

(CFG-BC01)

About This Course

The Century Financials Budget Control is a 2 day course which is ideal for those candidates who are responsible managing, maintaining and handling the overall budget.

This course will benefit people who need further understanding of the current functionalities of the Budget Control Modules. It encompasses a wide variety of functions, setups, processes and understanding of its various reports.

Course Objectives

Upon completion of this course of this course you should be able to:

- Understand to setup budget accounts, budget type, budget grouping, monitor account and type.
- Understand what are the areas to consider before creating the budget account.
- Create BC sub codes and its segments.
- Understand the meaning of the 2 different budget types and how should these types be assigned to its related budget account.
- Understand how to use Budget Generation function and Budget Carry Forward function.
- Understand the relationship between Budget and Purchase Order, Accounts Payable, Cash Book, Accounts Receivable, General Ledger module.

Target Audience

Employee who are in charge of the Accounts Department particularly section Budget.

Course Outline

DAY 1

Introduction

Brief explanation of the Budget Control module

Setup

Budget Account Shape
Budget Types
Budget Group
Monitor Type
Monitor Account

Budget Control Processes

Budget Transfer Journal
Budget Supplement Journal
Budget Adjustment Journal
Budget Generation
Budget Carry Forward

DAY 2

Budget Control Relationship

Relationship between Budget module and PU, AP, CB, AR & GL module
Understand ALL related budget reports and interpreting it.

Reporting

Funding Exception Report
Budget Commitment Report
BC Activity Report
Budget Transaction Detail Report
Laporan Vot
Budget Ministry Report

Register

Course : _____

Date : _____

Participant One :

Name : _____

Organization Name : _____

Job Title : _____

Email : _____

Contact Number : _____

Training Date : _____

Participant Two :

Name : _____

Organization Name : _____

Job Title : _____

Email : _____

Contact Number : _____

Training Date : _____

Human Resource / Approving Manager :

Name : _____

Organization Name : _____

Job Title : _____

Contact Number : _____

Fax Number : _____

Administrative Details:

Course Fee : RM 1,500.00 / Pax

SST 6% : RM 90.00 / Pax

Total : RM 1,590.00 / Pax
Lunch and refreshment provided

Duration : 2 Days

Contact Information :

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Century Software (M) Sdn Bhd

A-8, Level 2 , Sunway PJ@51A, Jalan SS 9A/19,
Seksyen 51A , 47300 Petaling Jaya , Selangor

Ways to Register :

1. Cheques are to be made payable to Century Software (M) Sdn Bhd and mail payment together with registration to : A-8, Level 7 , Sunway PJ@51A, Jalan SS 9A/19, Seksyen 51A , 47300 Petaling Jaya , Selangor.

2. Online registration at
www.centurysoftware.com.my

Terms & Conditions :

Upon receipt of a completed registration form , it confirms that the organization is registering for the seat(s) of the participant(s) to attend the training.

1. Payment is required with registration and must be received prior to the event.

2. Payment has to be received 7 working days prior to the event commencement. However a substitute is welcome at no additional charges.

3. If cancellation occurs in 7 working days prior to the event and there is no substitute, the organizer reserves the right to charge 50% of the total investment.

Century Software (M) Sdn. Bhd.

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